

## **Law & Democracy Democratic Services**

#### **TO COUNCILLOR:**

Mrs R H Adams Mrs L M Broadley Miss P V Joshi

J Kaufman Mrs L Kaufman Ms C D Kozlowski Mrs S B Morris (Chair)

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **PEOPLE COMMITTEE** to be held at the COUNCIL OFFICES, STATION ROAD, WIGSTON on TUESDAY, 21 SEPTEMBER 2021 at 7.00 **PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices Wigston 13 September 2021



Mrs Anne E Court Chief Executive



#### **IMPORTANT COVID-19 NOTICE**

In-person Council and Committee meetings which are open to the press and public to observe have resumed from 7 May 2021 following the expiry of the Regulations that allowed local authorities to hold remote meetings.

Whilst most of these meetings will take place in the Council Chamber at the Council Offices in Wigston, it may be necessary to host a meeting at an alternative venue and/or at short notice. This will allow all attendees to maintain social distancing and follow the latest **COVID-secure guidelines**.

If attending an in-person meeting, all attendees must wear a face covering (unless exempt or when seated) and must sanitise their hands on entry and exit to/from the meeting venue. Meeting venue capacity will be severely restricted due to COVID-19 regulations, however there will still be opportunities for public participation in accordance with the Council's Constitution.

Where the necessary technology is available and working, the press and public may still be able to watch the <u>live streams</u> of meetings without having to attend in-person. Instructions on how to access live streams can be found below where applicable. At a minimum, audio recordings of meetings will be made available on the Council's website shortly after any given meeting.

ITEM NO. AGENDA PAGE NO'S

#### 1. **Apologies for Absence**

To receive apologies for absence from Members to determine the quorum of the meeting in accordance with Rule 7 of Part 4 of the Constitution.

#### 2. **Appointment of Substitutes**







Postal Address: Council Offices, Station Road, Wigston, Leicestershire LE18 2DR Refuse & Recycling Centre: The Depot, Wigston Road, Oadby, Leicestershire LE2 5JE Tel: (0116) 288 8961 Fax: (0116) 288 7828 Email: csc@oadby-wigston.gov.uk









To appoint substitute Members in accordance with Rule 26 of Part 4 of the Constitution and the Substitution Procedure Rules.

#### 3. Declarations of Interest

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

#### 4. Minutes of the Previous Meeting

4 - 5

To read, confirm and sign the minutes of the previous meeting in accordance with Rule 19 of Part 4 of the Constitution.

#### 5. Action List Arising from the Previous Meeting

There was no Action List arising from the previous meeting.

### 6. Petitions and Deputations

To receive any Petitions and, or, Deputations in accordance with Rule(s) 11 and 12 of Part 4 of the Constitution and the Petitions Procedure Rules respectively.

## 7. People Update Q1 (2021/22)

6 - 11

Report of the People Manager.

### For more information, please contact:

#### **Democratic Services**

Oadby and Wigston Borough Council Council Offices Station Road, Wigston Leicestershire LE18 2DR

**t:** (0116) 257 2775

e: democratic.services@oadby-wigston.gov.uk

# You can access all available public meeting documents and audio-visual live streams and recordings electronically on:



Our website oadbywigston.gov.uk under 'Your Council' and 'Meeting Dates, Agendas & Minutes'



Your smart iPad, Android or Windows tablet device with the 'Modern.Gov' app



Our YouTube Channel ow.ly/FYQW50zDNkc or smart device with the 'YouTube' app (facilitated by 'Zoom')



Our audio platform soundcloud.com/oadbywigstonbc or smart device with the 'SoundCloud' app